

## Public Participation in the Sustainable City Development: Starting from the Community Project Guideline

“Public Participation in the Sustainable City Development: Starting from the Community” is a community educational project funded by the Sustainable Development Fund, and is organized by the Centre of Architectural Research for Education, Elderly, Environment and Excellence Ltd. (CARE) in collaboration with the Community Participation Unit, School of Architecture of The Chinese University of Hong Kong.

City development, by its nature, embraces the three elements of sustainable development: Social Harmony, Economic Development, and Environmental Protection. The project aims to make use of “Public Participation” approach for the participating teams to cooperate with various stakeholders in the community to explore city development issues in a local extent, and jointly develop sustainable communities.

The project is comprised of three stages. In stage 1, the organizer will share the concept of “Public Participation” and practical experiences with all participants by providing a series of training courses and sharing sessions. In stage 2, the participating teams will select a topic for their communities in which they are most concerned, initiating innovative “Public Participation” programme which can act as a platform for various groups of stakeholders to exchange ideas and jointly work on the design of a sustainable community. In the final stage, participating teams are required to submit their sustainable community enhancement proposal / report to the concerned government departments and organizations for follow-up action. Each participating team will be subsidized with a maximum amount of HK\$5,000 for implementing their project.

### Objectives

- To promote the use of public participatory approach in the process of sustainable community planning and city development
- To explore the needs of stakeholders in the community through public participatory approach
- To provide sustainable city development proposals to the Government
- To raise the public awareness on the essential elements affecting the sustainability of our built environment

### Activities

- Briefing Session and Kick-off Ceremony
- “Public Participation” Training Programme
- Seminar & Sharing Sessions
- “Public Participation” Programme
- Report and Dissemination

### Target Participants

- Community organizations, academic units and professional groups

### Terms and Conditions

- Participating team should form in group or organization with at least six team members. Participating team should be able to demonstrate their ability for planning, organizing and implementing public participation activities. (Teams with less than six persons may be acceptable subject to the approval of the organizer.)
- Participating teams that have established a strong network with the community is advantageous as they would be able to mobilize the public and related parties to participate in their project.
- Participating teams are required to attend activities arranged by the organizer and also encourage the public and related parties to participate in, including but not limited to, 1) Briefing Session and Kick-off Ceremony; 2) “Public Participation” Training Programme; and 3) Seminar & Sharing Sessions.
- The proposed project should be non-profit making in nature. The project should comply with the theme of designing “Sustainable City Development” by adopting “Public Participatory” approach with the approval of the organizer.
- Participating teams are required to submit programme proposal. “Public Participation” activities could be in any forms, for examples: exhibition, questionnaire survey, internet, competition, forum, workshop and other innovative activities. The participating teams need to discuss their programme proposal with the organizer in advance to seek for approval.

- Participating teams should implement the programme according to schedule and report the progress to the organizer on a regular basis
- Participating teams should complete the project by June 2010. Project report / enhancement proposal / and other related documents need to be submitted within one month after the completion date.
- The organizer has the right, by any means, to make use of the information and data submitted by the participating teams. Upon analysis and consolidation, the organizer would promulgate the results to the concerned parties and the general public with follow-up works.
- Upon completion of the project, participating teams have obligation to attend sharing sessions for sharing their practical experience with the public.
- The organizer reserves the right to terminate projects and is exempt from any claims and legal liability.
- Each shortlisted participating team will be subsidized with a maximum amount of HK\$5,000 for implementing the project. Subsidized items are based on the scale, type and content of the project, which should be clearly stated in the programme proposal and subject to the approval of the organizer. The organizer will determine the amount of subsidy and its decision is final.
- Subsidies will be made on a reimbursement basis while receiving original receipts

### Application Procedure

Project Guideline and Application Form are available at CARE's project website:

[http://www.carehk.com.hk/projects/projects/C135\\_carepp/](http://www.carehk.com.hk/projects/projects/C135_carepp/) .

Completed form can be returned to CARE by mail/fax/email. Shortlisted applicants will be notified for an interview later.

Address: 10/F, 111 Leighton Road, Causeway Bay, Hong Kong.

Tel: (852) 2808 2860

Fax: (852) 2808 0147

Email: [care@carehk.com.hk](mailto:care@carehk.com.hk)

Should you have any queries, please free feel to contact Ms. Jessica Yeung at 3549 6323.

「公眾參與可持續城市發展：從社區出發」計劃  
申請表格

“Public Participation in the Sustainable City Development: Starting from the Community”  
Application Form

<b>參加機構</b> <b>Organization</b>	中文: _____ English: _____		
<b>參加機構簡介</b> <b>Organization</b> <b>Brief Description</b>			
<b>參加代表</b> <b>(最少 6 人一隊)</b> <b>Participants</b> <b>(at least 6 members per team)</b>	1. _____ 2. _____ 3. _____ 4. _____ 5. _____	6. _____ 7. _____ 8. _____ 9. _____ 10. _____	
<b>聯絡方法</b> <b>Contact</b>	<b>電話 Tel</b>	<b>傳真 Fax</b>	<b>電郵 Email</b>
	<b>地址 Address</b>		
<b>簽署及印章</b> <b>Signature &amp; Chop</b>	<b>日期</b> <b>Date</b>		

計劃簡介\*

Brief Project Description\*

計劃主題 Project Theme		
計劃研究地區 Project Study District		
請描述計劃主題對該區的重要性 Please describe the importance of the project theme to the study district		
計劃目的 Project Objectives		
預計參與人士類別 Anticipated Stakeholders		
預計參與人數 Anticipated No. of Participants		
「公眾參與」活動種類及時間表 Forms of “Public Participatory” Activities and Schedule	活動種類 Forms of Activities	時間表 Schedule
活動開支預算 Activities Budget Plan	開支項目 Expenditure Items - 活動製作 Activities Production - 宣傳 (印刷及郵遞) Promotion (Printing and Postage) - 交通 Transportation - 其他 (請詳列) Others (Please Specify)	預算金額 Proposed Budget

\* 參加團體需與主辦機構研究修訂計劃詳細內容。

*The participating team needs to refine programme proposal with the organizer.*